ICT Committee (Information and Communication Technology Committee)

Siddhayog Law College, Khed
Date of Constitution: 21st September, 2023

What It Is:

The **ICT Committee** (Information and Communication Technology Committee) ensures the effective use of digital tools, technology, and online systems in academic and administrative functions. It looks after smart classrooms, internet, digital library access, software updates, and paperless systems — aligning with NAAC's vision of digital integration and e-governance.

Objective:

To promote technology-enabled learning, digital communication, and efficient e-administration within the college.

Composition:

Sr. No	Name	Designation
1.	Prof. Preeti Bondre	Chairperson
2.	Prof. Harshada Kadam	Library In-Charge
3.	Mr. Priyesh Mane	Office Superintendent
4.	Mr. Rushikesh Khedekar	IT/Computer Coordinator
5.	Mr. Sagar Jangam	Student IT Representative

Functions:

1. To oversee maintenance and upgradation of ICT infrastructure including computers, projectors, and Wi-Fi.

2. To support faculty in using digital tools like Google Classroom, PPTs, and e-content.

3. To encourage paperless communication and digital documentation.

4. To ensure proper functioning of college website, online notices, and social media platforms.

5. To coordinate technical support during online events, webinars, and NAAC documentation.

Activities:

- Organizing training for staff and students on ICT usage.

- Assisting in data management and digital submissions to University/NAAC.

- Ensuring cybersecurity and regular data backup.

- Monitoring IT equipment maintenance logs and software updates.

Monitoring and Review:

- Committee shall meet once every semester to review ICT progress.

- Annual audit of ICT infrastructure to be submitted to IQAC.

- Committee to be reviewed biennially for updates and new technologies.

Approved by:
Principal
Siddhayog Law College, Khed
Date: 21\09\2023